

Finding & Accessing Westward360's Accountability Chart in 90io



Westward360's Accountability Chart in 90io is live and will serve as our source of truth for who owns what across every department.

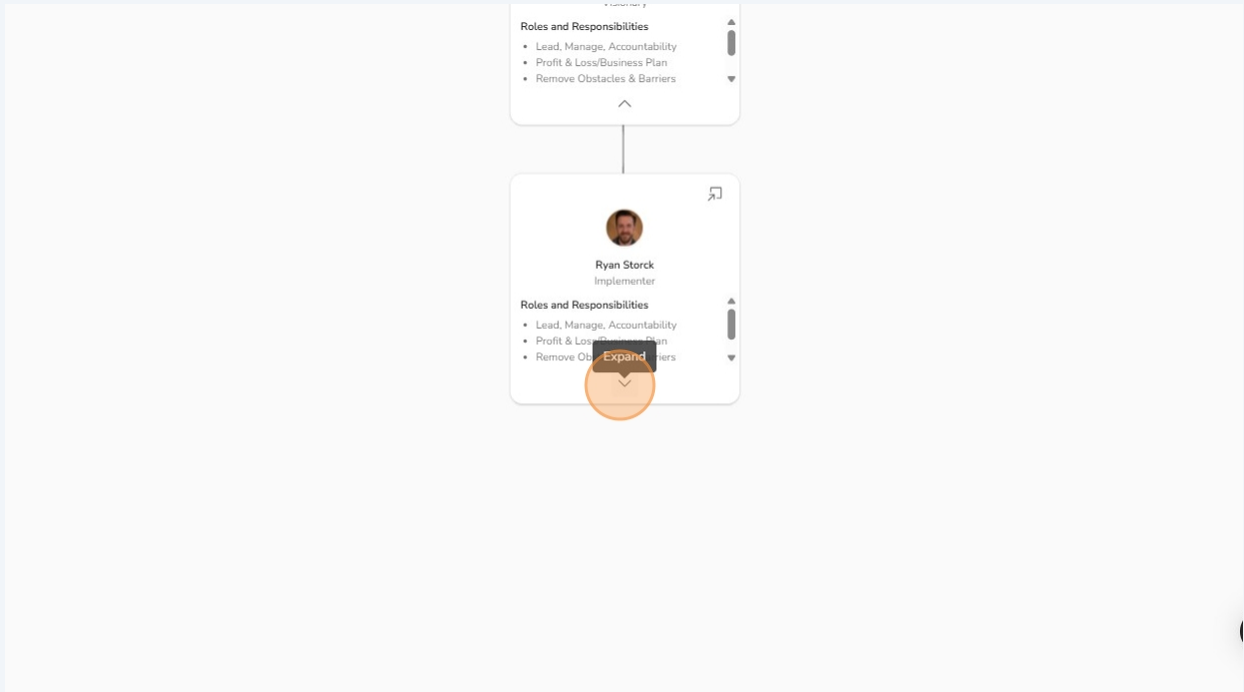
1 Log into <https://app.ninety.io/>

2 Click here.

The screenshot shows the 90io application interface. On the left sidebar, the 'Accountability Chart (Responsibilities)' menu item is highlighted with an orange circle. The main content area displays a 'Team To-Dos' list with 22 items, a 'Private To-Dos' list with 1 item, and a 'Rocks & Milest' section. The 'Team To-Dos' list includes items such as 'Announce Responsibility Chart in All Staff', 'W360 L10 Meeting Cadence Outline', and 'Change EC Meetings To Wednesday'. The 'Private To-Dos' list includes 'L10 Meeting Organization'. The 'Rocks & Milest' section shows 'Bring Life A' and 'Fishe Event'.

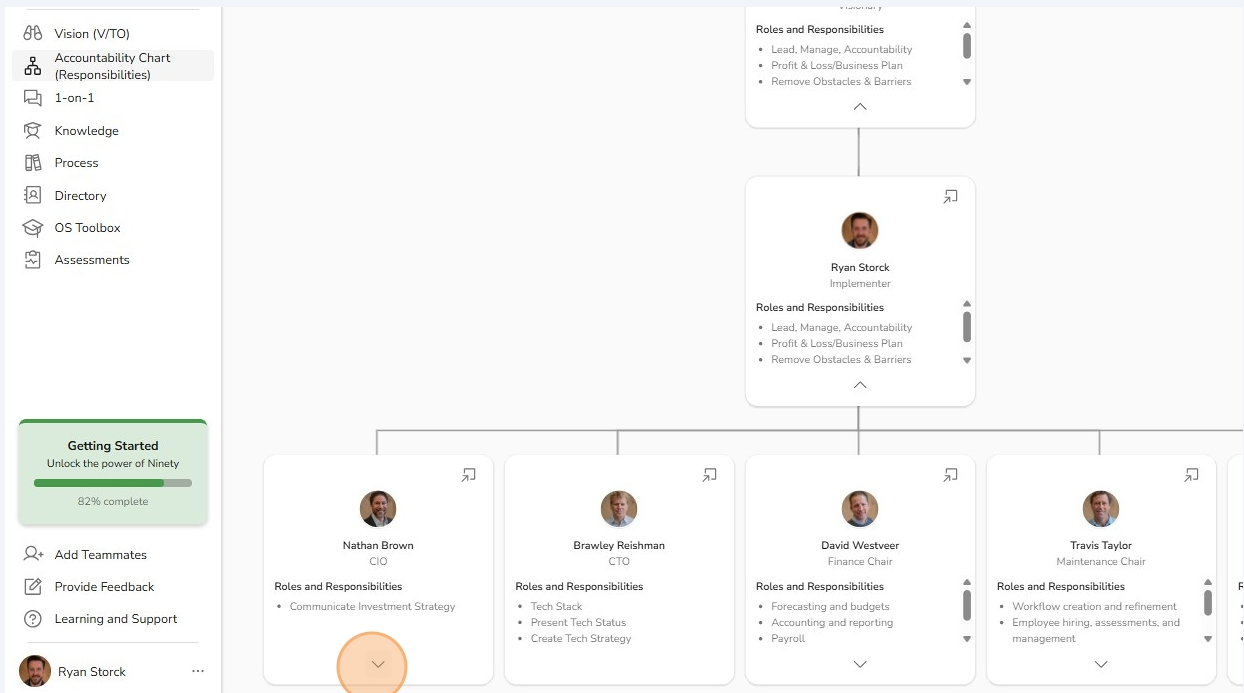
3

Click this icon. The drop down arrow will open up the chart for additional departments to view.

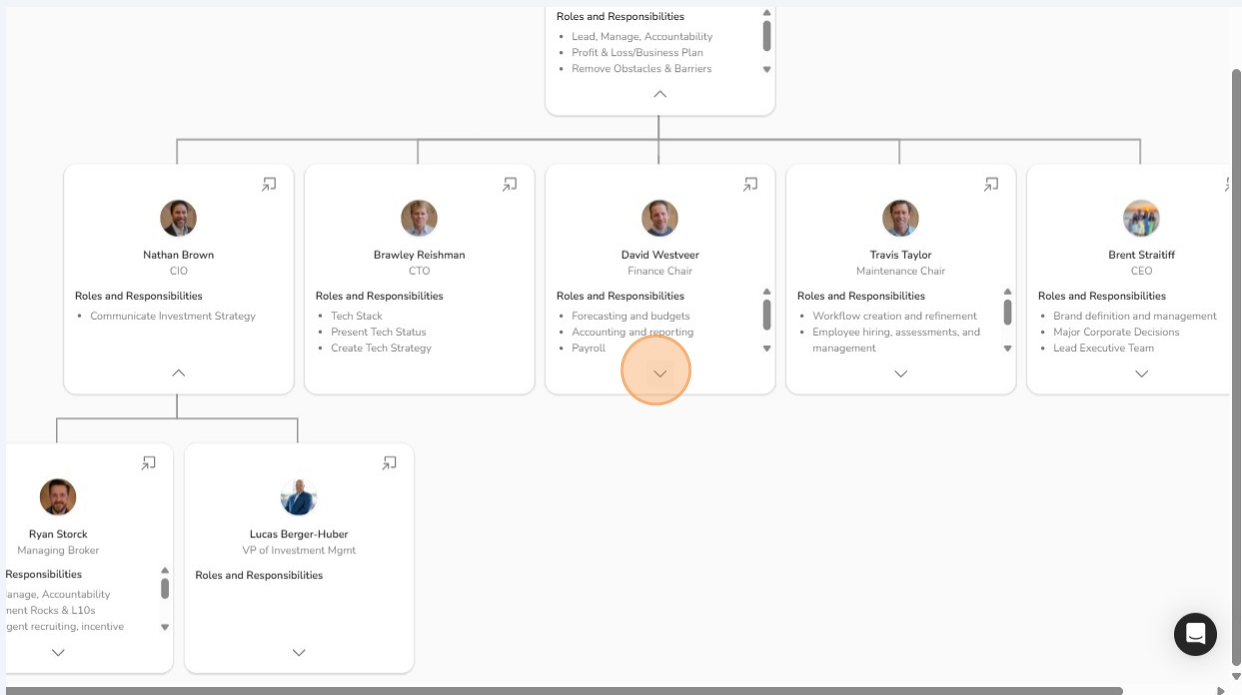


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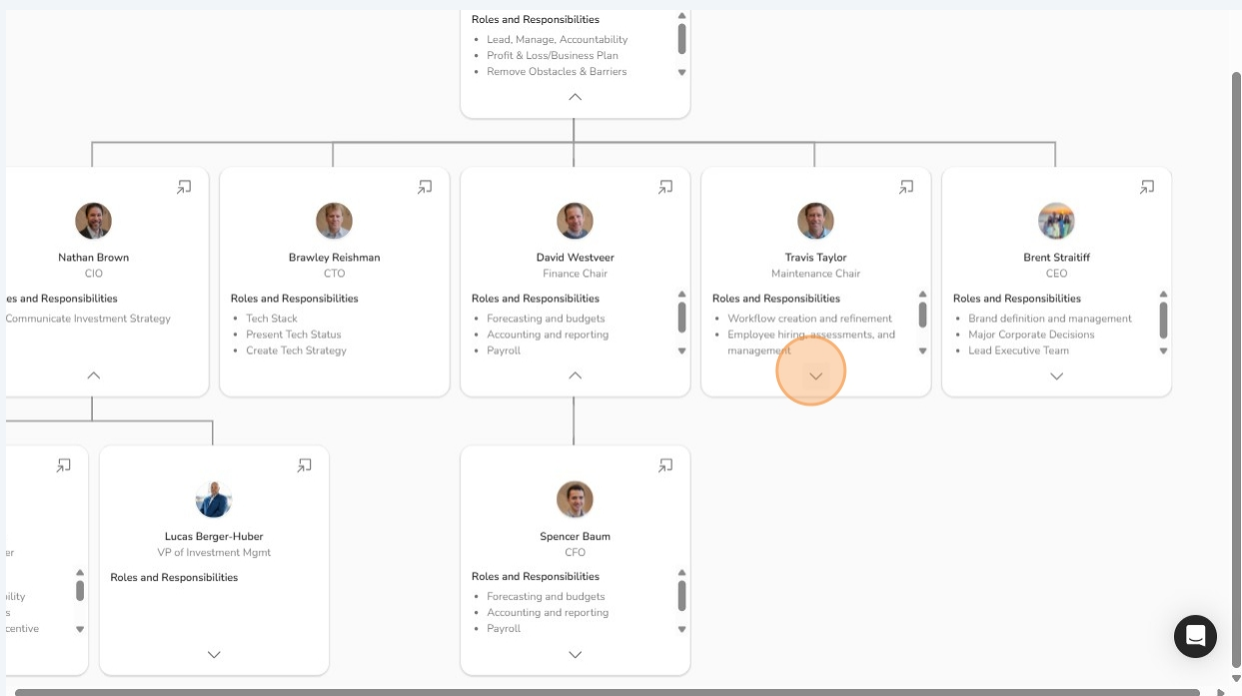
Click this icon.



5 Click this icon.

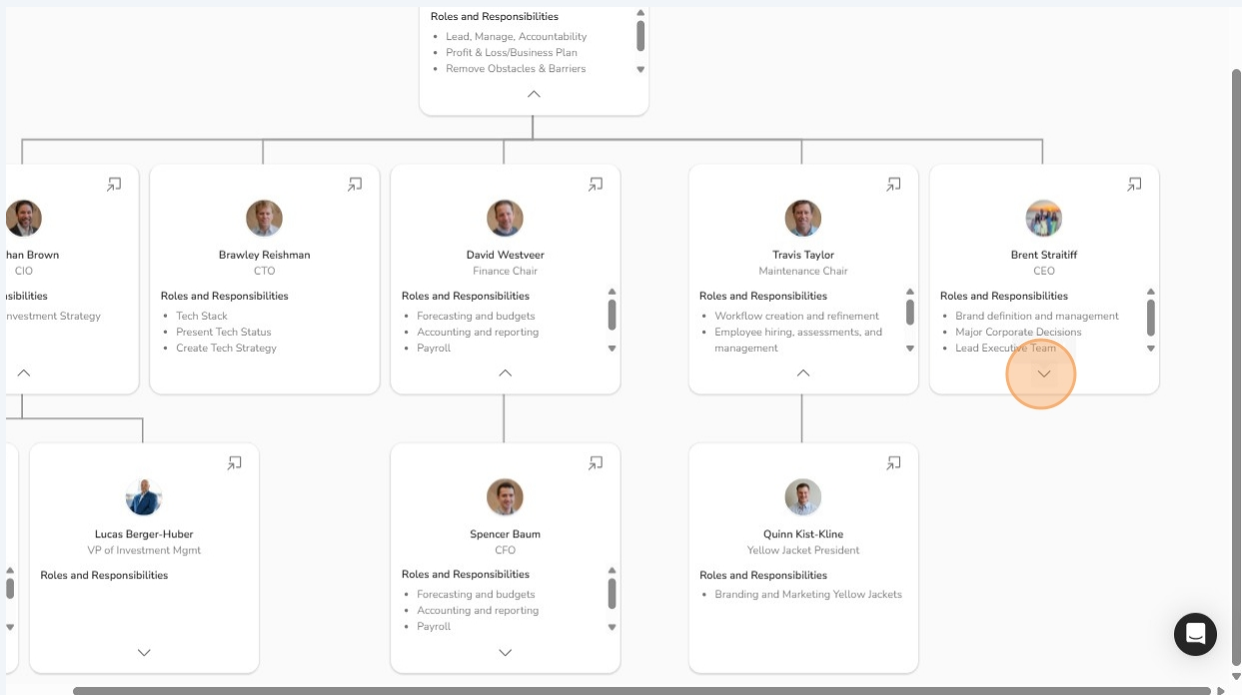


6 Click this icon.



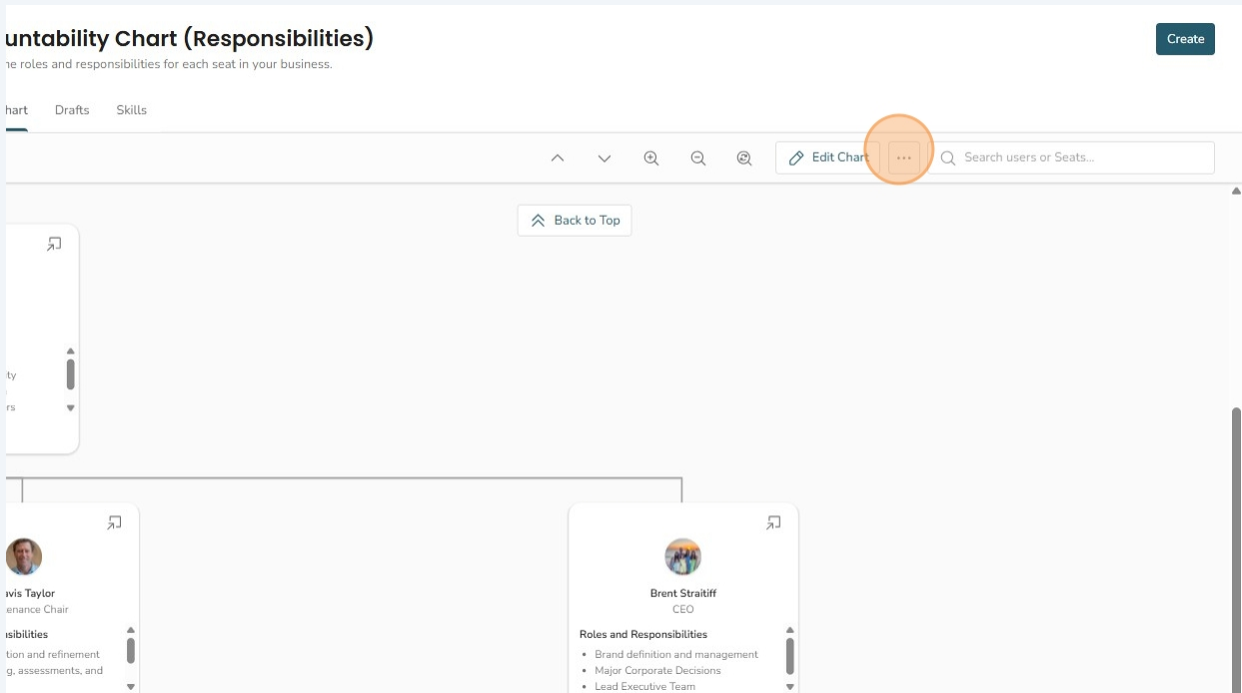
7

Click this icon.



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You can print this out or save it as a PDF to reference as well. To do so, click this icon.



9 Click "Print PDF"

Accountability Chart (Responsibilities)

Define the roles and responsibilities for each seat in your business.

Create

Chart Drafts Skills

Back to Top

Edit Chart

Search users or Seats...

Duplicate as draft
Print PDF



Travis Taylor
Maintenance Chair

Responsibilities
Creation and refinement of processes, g. assessments, and



Brent Straitiff
CEO

Roles and Responsibilities
• Brand definition and management
• Major Corporate Decisions
• Lead Executive Team

10 Print Type: Either multi-page or single page options

PDF Print Options

Print Type
Multi-Page

Seat Type
Detailed

Close Print

Ryan Storck
Implementer

Responsibilities
Management, Accountability, Strategic Planning, Business Plan, Obstacles & Barriers

Travis Taylor
Maintenance Chair

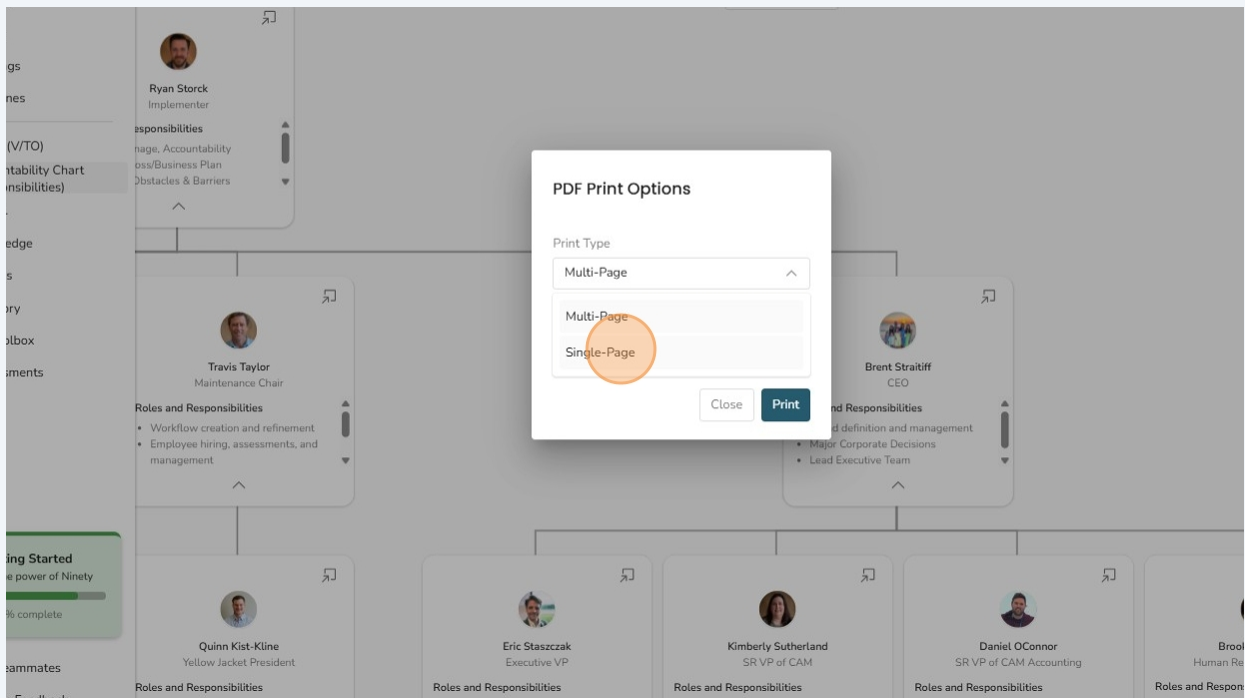
Roles and Responsibilities
• Workflow creation and refinement
• Employee hiring, assessments, and management

Brent Straitiff
CEO

Roles and Responsibilities
• Brand definition and management
• Major Corporate Decisions
• Lead Executive Team

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Seat Type: Either detailed or condensed. Detailed will show responsibilities of the role. Condensed will show the role and who holds the seat only.



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Click "Print". Save it as a PDF or print it out and hang it above your bed. Remember that the updated version will always be in 90io so if you do choose to print & save, set a reminder for yourself to print new versions each quarter. Growth is the goal so these seats will continue to change and grow with us!

